Updated 6/13/2024

Supplier Quality System Survey

Section 1

Company Name: **EIS Legacy LLC**				
Address: **2018 Powers Ferry Rd SE, Suite 500, Atlanta, GA 30339**				
Web Site: **www.eis-inc.com**				
Primary Business at this location: **Corporate Office**				
Total Employees: **726**	Production: **434**	Quality: **17**	Engineering: **11**	Office: **264**
Product/Services Offered: **EIS is specialty distributor, converter, and fabricator of electrical process materials and related parts serving transformer, electric motor, and other electrical equipment manufacturers and their aftermarket, along with electronic, alternative energy, and eMobility markets.**				
Quality System:	ISO9001 ☒	AS9100 ☐	NADCAP ☐	Other Specify: **ISO13485 only for the Rochester plant**
Person ☐ Organization ☒			Established (yr): **1946**	
Manufacturer/Fabricator ☐ Distributor ☒				
Name and Signature of Person Completing Survey: **Enrico Vincenti** *Enrico Vincenti*			Title: **Compliance Director**	Date: **06/01/2024**

Section 2

	YES	NO	Remarks
Are You ISO Certified?	☒	☐	ISO Certification Enclosed
Do You have a quality manual	☒	☐	Con be provided upon request
Do you have written procedures/work instructions?	☒	☐	
Do you document inspection of incoming materials?	☒	☐	
Do you document inspection in-process?	☒	☐	
Do you document inspection of finished goods?	☒	☐	

Do you identify and segregate your non-conforming products to ensure they are not used inadvertedly?	☒	☐	
Do you measure customer satisfaction?	☒	☐	
Is Equipment Calibration traceable to National Standards?	☒	☐	
Are your Calibration records up to date?	☒	☐	
Do you have Product traceability/identification?	☒	☐	
Do you have a documented corrective action process?	☒	☐	
Do you include Customer concerns/complaints in your corrective action process?	☒	☐	
Do you have an internal audit program?	☒	☐	
Have your quality processes been audited?	☒	☐	
Would you participate in Specification Reviews? On-site Audits?	☒	☐	

Section 3	
Quality System Information	**Supplier Response**
How do you handle new orders coming in? Please explain	Yes, Section 4.4, Quality Management System Policy Manual
How do you handle changes from your customers?	Section 8.1, Quality Management System Policy Manual
Do you have a document control process in place? Please explain.	Yes, Section 7.5.4.9, Quality Management System Policy Manual
Do you have a process that provides feedback to Customer on errors and potential improvements?	Yes, Section 9.2.6, Quality Management System Policy Manual
Do you have a purchasing process in place? Please explain	Yes, Section 4.4, Quality Management System Policy Manual
What is your process to ensure finished, shipped parts match Customer Materials requirements?	Yes, Section 4.4, Quality Management System Policy Manual
What is your process to ensure materials purchased are identified, controlled & tracked?	Section 8.6.4, Quality Management System Policy Manual
What is the process to provide feedback to Customer in the events of issues & late deliveries?	Section 4.4, Quality Management System Policy Manual
What is your process to control customer supplied materials and equipment?	Section 4.4, Quality Management System Policy Manual
Are your employees trained and qualified to perform tasks required?	YES
Do you meet all safety and environmental requirements?	YES
How do you handle changes from your customers?	Through an ECN process